

MOUNT SINAI SCHOOL DISTRICT
MIDDLE SCHOOL

*Remote Learning
2020-2021*

*Teacher/Student/Parent Guidance Document
Regarding Expectations When Engaged in Remote Learning*

GOALS

- To prevent the regression of previously acquired skills and knowledge of grade level curriculum.
- To introduce and have students practice new grade level skills and familiarize students with new course content that will be reviewed/discussed with the students upon return to school.
- To the extent possible, continue to prepare students for the next grade level.
- To increase teacher/student engagement.
- To increase social/emotional learning practices and support.

**Subject to change based on the instructional needs of the students and guidance from NYSED.*

MATERIALS

- District established grade level curriculum that reflects the New York State Next Generation Learning Standards.
- District instructional technology programs.

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TECHNOLOGY PLATFORMS

Interactive platforms/mechanisms that may be utilized to provide distance learning:

- Google Classroom
- Google Meet
- Educreations
- EdPuzzle
- Other district approved platforms

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STUDENT USE OF TECHNOLOGY

Student Expectations Re: Use of Technology

Students are responsible for their behavior/actions during all remote learning activities. Parents are strongly encouraged to provide students with periodic reminders related to the appropriate use of technology.

Students are **required to turn on the video portion** of technology platform when joining a “live” session led by the classroom teacher. Students will be considered absent if they do not “physically” show up for the lesson.

The taping of, recording of, manipulation of and/or posting to social media of interactive learning opportunities is **prohibited**; as are any other actions or behaviors that infringe on the safety, security and privacy of students and staff. **Failure to comply with this expectation may result in disciplinary action and/or removal from future interactive learning experiences.**

Parents and guardians are urged to monitor online instruction to ensure that students are engaged in appropriate behaviors that support their learning experience.

For reasons of student confidentiality, parents should not be present during “live” classroom instruction when the teacher is meeting with other students. If it is a one to one meeting with their child only, parent presence is up to the discretion of the teacher overseeing the session.

Parents and students should review the Violations Re: Electronic Devices section of the District’s Code of Conduct for additional clarification regarding unacceptable use of technology.

A STUDENT’S VIRTUAL DAY

Remote learning activities will be posted daily (M-F) by 9:00AM on each teacher’s Google Classroom.

Teachers will be available during school hours- Monday through Friday (school days) for instructional guidance and support. Detailed information that is specific to each class will be provided by the classroom and special area teacher.

Teacher and support staff will maintain regular contact with students via their Google Classroom, telephone, e-mail and/or virtual learning platforms.

Parents/Students should reach out to the appropriate teacher with any questions or concerns related to assigned work.

E-mails/phone calls will be responded to within 24 hours, Monday through Friday.

The instructional time chart noted below is a guide in regard to the amount of time that students at the 5-8 grade levels should be engaged in learning experiences each day:

Grade(s)	Instructional Time
5 & 6	<p>75-90 Mins Per Day For Core academic instruction</p> <p>Special area content will be added once per week by the corresponding special area teacher. Monday-Physical Education Tuesday-Art Wednesday-Music</p> <p>Academic Intervention Services (AIS) will be coordinated by the service providers and Building Principal.</p> <p>Special Education Programs will be delivered as per the student's IEP. Special Education Related Services will address student's IEP goals in a manner that supports the curriculum</p>
7 & 8	<p>120 Mins. Per Day For Core academic instruction</p> <p>Special area content will be added once per week by the corresponding special area teacher. Monday-Physical Education Tuesday-Art Wednesday-Music Thursday-F&CS Friday-Technology/Computers</p> <p>Academic Intervention Services (AIS) will be coordinated by the service providers and Building Principal.</p> <p>Special Education Programs will be delivered as per the student's IEP. Special Education Related Services will address student's IEP goals in a manner that supports the general education curriculum.</p>

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STAKEHOLDER RESPONSIBILITIES

Students, with parental support, will:

- Follow a self-directed schedule to complete daily learning experiences. This includes special area classes.
- Be respectful of and in the interactive learning opportunities provided by teachers.
- The taping of, recording of, manipulation of and/or posting to social media of interactive learning opportunities is **prohibited**. Failure to comply with this expectation may result in disciplinary action and/or removal from future interactive learning experiences.
- Communicate/collaborate with teachers via email and on-line platforms.
- Complete and submit work in a timely manner.
- Work will not be accepted after posted deadlines unless communication and approval is granted by teacher or building administration due to extenuating circumstances.
- Attend all live instructional sessions.
- Understand the importance of work completion in order to secure grade level credit for the school year. This includes special area classes.
- Incidences of cheating or submitting other student's work as their own will be dealt with in accordance with the Code of Conduct and result in a grade of zero for that assignment.

Teachers will:

- Record student attendance.
- Provide students with interactive, standards based learning experiences.
- Communicate with students, parents and administrators on a regular basis.
- Ensure and maintain student engagement/ understanding of the learning experiences.
- Collaborate with parents and students to resolve challenges.
- Provide "live" online instruction whenever possible.

Administrators will:

- Maintain oversight of the continuity of instruction for all students.
- Collaborate with parents, teachers and students to resolve challenges.
- Provide ongoing guidance and support to teachers.

Psychologists/Social Workers/School Counselors will:

- Maintain communication with administration, students and families.
- Provide mandated IEP counseling sessions to students individually or in a group via a virtual platform.
- Psychologists and Social Workers will provide resources to parents that support the social/emotional needs of students if/when they arise.

Parents will:

- Ensure access to technology. Notify the district if there is a problem in this regard.
- Ensure that students are respectful of and in the interactive learning opportunities provided by teachers. The taping of, recording of, manipulation of and/or posting to social media of interactive learning opportunities is **prohibited**. Failure to comply with this expectation may result in disciplinary action and/or removal from future interactive learning experiences for the student.
- Stress the importance of work completion in order to secure grade level credit for the school year.
- Maintain communication with the classroom and/or support teachers as necessary.
- Support students in their learning experiences.
- Collaborate with teachers and students to resolve challenges.

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